

**MITSS Task Order Guidelines
Attachment 7**

**FORMAT FOR
PROPOSAL EVALUATION DOCUMENT
(PED)**

1. **MITSS Requirements Package Tracking Number**: (If uncertain as to what the Tracking number is for your requirement contact the COR)
2. **Task Order Title**:
3. **Prime Contract Name/Number**:
4. **Justification**: Provide a narrative justification summarizing the evaluation results for the contractor's submission and describing the rationale for the Best Value based on discriminating technical and cost comparisons between all competing proposals. The justification must contain the following:
 - a. The selection criteria/methodology used to evaluate the contractor's proposal;
 - b. The results of the evaluation;
5. **Senior Requirement Official (SRO)**: An Accountable Management Official/SRO of the Customer's organization must sign (The PED.)

Name
Title
Signature
Date